

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 7:00 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

BUDGET MEETING AGENDA

December 1, 2025

7:00 PM

1. Call to Order and Pledge of Allegiance

2. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The Home News & Tribune, The Princeton Packet, and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2025.

3. Roll Call

4. Public Comment

5. Order of Business

- A. Resolution #25-31, Authorizing Transfer of Funds Relative to the 2025 Budget
- B. Resolution #25-32, Authorizing Cancellation of Capital Authorization – Aerial Tower Ladder
- C. Resolution #25-33, Authorizing Cancellation of Capital Authorization – Command Vehicle
- D. Final Presentation/Discussion on 2026 Budget
- E. Resolution #25-34, Approval of 2026 Budget
- F. Items Timely and Important

6. Voucher List

(See Attached)

7. Public Comment

8. Adjournment

Voucher List

<i>A</i>	Charles Smith	3,817.99
<i>B</i>	Brian Spahr	3,743.13
<i>C</i>	Charles Spahr	3,368.81
<i>D</i>	Douglas Wolfe	3,144.23
<i>E</i>	Thomas Young, Jr.	9,357.82
<i>F</i>	Brookview Volunteer Fire Company	750.00
<i>G</i>	Cranbury Volunteer Fire Company	750.00
<i>H</i>	Jamesburg Fire Department	750.00
<i>I</i>	North Brunswick Volunteer Fire Company #2	750.00
<i>J</i>	Monmouth Junction First Aid Squad	13,000.00
<i>K</i>	Michael Guzy	375.00
<i>L</i>	Giuseppe Favaloro	400.00
<i>M</i>	Jarreau Flatts	400.00
<i>N</i>	Tyler Goldin	400.00
<i>O</i>	Michael Grennen	400.00
<i>P</i>	Sean Hernandez	400.00
<i>Q</i>	Mohammed Junaid	400.00
<i>R</i>	Joseph Malkiewicz	400.00
<i>S</i>	Daniel Murphy	400.00
<i>T</i>	Ronald Neville	400.00
<i>U</i>	Justin Rogers	400.00
<i>V</i>	Luis Ruiz-Roncal	400.00
<i>W</i>	Pedro Sanchez	400.00
<i>X</i>	Clifford Seyfarth	400.00
<i>Y</i>	Scott Smith	400.00
<i>Z</i>	Tyler Steinfeld	400.00
<i>AA</i>	Luis Vasquez	400.00
<i>BB</i>	Kyle Wert	400.00
<i>CC</i>	Sean Wert	400.00

APPROVED
12-15-2025

BUDGET MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – DISTRICT #2
December 1, 2025

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Smith at 7:00 pm followed by a salute to the flag.

2. NOTICE OF COMPLIANCE

Chairman Smith read the Public Laws Meeting Notice of the Public Laws of 1975.

3. ROLL CALL

Present: Comm. B. Spahr
 Comm. C. Spahr
 Comm. Wolfe
 Comm. Young
 Chairman Smith

4. PUBLIC COMMENT

No one from the floor desired to address the Board.

5. ORDER OF BUSINESS

A. Resolution #25-31, Authorizing Transfer of Funds Relative to the 2025 Budget

Comm. C. Spahr made a motion to approve Resolution #25-31, seconded by Comm. Wolfe.

Roll call: Comm. B. Spahr – yes, Comm. C. Spahr – yes, Comm. Wolfe – yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

B. Resolution #25-32, Authorizing Cancellation of Capital Authorization – Aerial Tower Ladder

Comm. Wolfe made a motion to approve Resolution #25-32, seconded by Comm. B. Spahr.

Roll call: Comm. B. Spahr – yes, Comm. C. Spahr – yes, Comm. Wolfe – yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

C. Resolution #25-33, Authorizing Cancellation of Capital Authorization – Command Vehicle

Comm. B. Spahr made a motion to approve Resolution #25-33, seconded by Comm. Wolfe.

Roll call: Comm. B. Spahr – yes, Comm. C. Spahr – yes, Comm. Wolfe – yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

D. Final Presentation/Discussion on 2026 Budget

Comm. Young reported that following the regular November meeting two weeks ago, several minor changes were made to the DCA budget package, but no financial changes. The total appropriations for 2026 is \$1,567,432, an increase of \$250,232 from the 2025 adopted budget. The amount to be raised by taxation is \$1,290,714, an increase of \$68,917 from 2025. The tax rate for 2026 is budgeted at .049 per hundred, which is .002 higher than the

2025 budgeted rate. Comm. Young reported that with the approval of Resolution #25-34, the documents can be sent electronically to the Department of Community Affairs and posted on the fire district website. Comm. Young reported that there will be a public hearing and formal adoption of the budget at the January 20th, 2026 regular meeting.

E. Resolution #25-34, Approval of 2026 Budget

With the capital meeting being held concurrently with the budget meeting, and the results of the public vote for the two ballot questions not available, this item was tabled until after the vote is closed.

F. Items Timely and Important

There were no items Timely and Important to discuss.

6. VOUCHER LIST

Comm. Wolfe made a motion to approve the voucher list as posted, seconded by Comm. B. Spahr.

Roll call: Comm. B. Spahr – yes, Comm. C. Spahr – yes, Comm. Wolfe – yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

7. PUBLIC COMMENT

No one from the floor desired to address the Board.

Comm. Young made a motion to enter into a recess until the conclusion of the capital meeting seconded by Comm. Wolfe and by a voice vote all voted in affirmative. Recess started at 7:29 pm.

The budget meeting resumed at 9:15 pm following completion of the capital meeting.

E. Resolution #25-34, Approval of 2026 Budget

Comm. C. Spahr made a motion to approve Resolution #25-34, seconded by Comm. Wolfe.

Roll call: Comm. B. Spahr – yes, Comm. C. Spahr – yes, Comm. Wolfe – yes, Comm. Young – yes, Chairman Smith – yes. Motion Passed.

8. ADJOURNMENT

Comm. C. Spahr made a motion to adjourn seconded by Comm. Young and by a voice vote all voted in affirmative. Meeting adjourned at 9:17 pm.

Respectfully Submitted,

Scott Smith, Fire District Coordinator

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
COUNTY OF MIDDLESEX

Resolution #25-31

Authorizing the Transfer of Funds Relative to the 2025 Budget

In accordance with N.J.S.A. 40A:14-78.9, be it resolved on this 1st day of December, 2025 by the Board of Fire Commissioners of the Township of South Brunswick, Fire District #2, that the following transfers be made as follows:

<u>Acct. #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
A-3	Election	\$11,390.00	\$14,390.00
A-8	Travel	\$6,800.00	\$3,800.00
O-1	Group Insurance	\$47,250.00	\$67,250.00
O-3	General Insurance	\$45,900.00	\$55,900.00
O-11	Purchases Non-Capital Assets	\$34,310.00	\$24,310.00
O-16	Facilities Expense	\$82,500.00	\$62,500.00

The purpose of the above transfers is to accommodate higher than budgeted election costs, higher workers compensation insurance premiums as the result of a new fire fighter being hired and higher insurance premiums mostly as a result of a new tower ladder being put into service in 2025.

These increases are being offset by lower spending in Travel, Purchases of Non-Capital Assets and Facilities Expense.

I do hereby certify that the foregoing is a true copy of the resolution passed by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, at a public meeting duly held on the 1st day of December 2025.



Brian C. Spahr / District Clerk

BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
B. Spahr	✓			
C. Spahr	✓			
D. Wolfe	✓			
T. Young	✓			
C Smith	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #25-32

Authorizing Cancellation of Capital Authorization – Aerial Tower Ladder

WHEREAS, the Commissioners of South Brunswick Fire District No. 2 previously received voter approval for \$1,750,000.00 for the purchase of a New Aerial Tower Ladder on 2/19/22 and subsequently received Local Finance Board approval on 3/9/22 in the same amount and;

WHEREAS, \$42,726.95 of the monies approved relative to this project remain and need not be expended; and

WHEREAS, the Commissioners are desirous of canceling this authorization;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, State of New Jersey, as follows:

(1) The capital authorization relative to the capital project for the purchase of an Aerial Tower is hereby cancelled.

(2) The \$42,726.95 of the monies remaining from the project approval shall be placed in the undesignated capital account.

This is to certify that the foregoing is a true copy of a Resolution adopted by the Board of Fire Commissioners at its meeting held on December 1, 2025.



Brian C Spahr, District Clerk

12/1/25

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
B. Spahr	✓			
C. Spahr	✓			
D. Wolfe	✓			
T. Young	✓			
C. Smith	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION #25-33

Authorizing Cancellation of Capital Authorization – Command Vehicle

WHEREAS, the Commissioners of South Brunswick Fire District No. 2 previously received voter approval for \$100,000.00 for the purchase of a Command Vehicle on 2/18/23; and

WHEREAS, \$12,934.73 of the monies approved relative to this project remain and need not be expended; and

WHEREAS, the Commissioners are desirous of canceling this authorization;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, State of New Jersey, as follows:

(1) The capital authorization relative to the capital project for the purchase of a Command Vehicle is hereby cancelled.

(2) The \$12,934.73 of the monies remaining from the project approval shall be placed in the undesignated capital account.

This is to certify that the foregoing is a true copy of a Resolution adopted by the Board of Fire Commissioners at its meeting held on December 1, 2025.



Brian C Spahr, District Clerk

12/1/25

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
B. Spahr	✓			
C. Spahr	✓			
D. Wolfe	✓			
T. Young	✓			
C. Smith	✓			

2026 FIRE DISTRICT BUDGET RESOLUTION

South Brunswick Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for South Brunswick Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2025; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,567,432.00 which includes an amount to be raised by taxation of \$1,290,714.00 and Total Appropriations of \$1,567,432.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2025 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 20, 2026.

bspahr@sbfd2.com
(Secretary's Signature)

12/1/2025
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
B. Spahr	X			
C. Spahr	X			
D. Wolfe	X			
T. Young	X			
C. Smith	X			